ORDER

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

8240.32H

9/30/96

SUBJ: REQUEST FOR FLIGHT INSPECTION SERVICES

1. PURPOSE. This order establishes a single point of contact for requesting flight inspection services and is directed to all offices and facilities with a requirement for these services.

2. DISTRIBUTION. This order is distributed to the branch level in Federal Aviation Administration (FAA) headquarters, regions, and centers with limited distribution to all field offices and facilities.

3. CANCELLATION. FAA Order 8240.32G, Request for Flight Inspection, dated March 3, 1995, is canceled.

4. EXPLANATION OF CHANGES. This order is to advise of the establishment of the Flight Inspection Central Operations Office (FICO), the central contact point for requesting all flight inspection services.

5. FLIGHT INSPECTION REQUESTS. All requests for flight inspection services should be directed to the following office.

Aviation System Standards
Flight Inspection Central Operations Office (FICO)
FTS and Commercial Phone Number: (405) 954-0306
DSN: 940-2832
FAX: (405) 954-2834 or 1-888-286-2739

These numbers are operational 24 hours per day, 7 days per week.

6. SCHEDULING FLIGHT INSPECTION SERVICES. To maximize resources and reduce inefficiencies, a request for flight inspection services should be called in through the appropriate Maintenance Control Center to the FICO no later than Wednesday of the week before the requested date services are required. Exceptions for high profile or emergency conditions will be handled on a case-by-case basis.

7. CHANGING/CANCELING A FLIGHT INSPECTION REQUEST. The requesting office should promptly notify the FICO of delay, deferment, or cancellation of a previously requested inspection so unnecessary expense and use of resources can be avoided.

William H. Williams, Jr.
Program Director of Aviation
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