ORDER

DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
CENTRAL REGION

CE 2600.2F

5/28/75

SUBJ: REGIONAL INTERFUNCTIONAL PROGRAM

1. PURPOSE. This order makes effective in Central Region, agency policy prescribed for the adequate provision and control of Interfunctional Program funds. These are used exclusively for Regional Office activities

2. DISTRIBUTION. This order is distributed to Regional Office Section level.

3. CANCELLATION. CE 2600.2E dated May 3, 1972.

4. DEFINITIONS.

   a. Regional Office. Organization elements normally housed in the Federal Building, 601 East 12th Street, Kansas City, Missouri.

* b. Interfunctional Item. This includes common-use support goods and services acquired by and for use at the Regional Office, such as communications, utilities, maintenance and repair services, office * furniture and equipment, pooled vehicles, and office supplies.

5. POLICY.

   a. The Interfunctional Program is used to fund costs of all administrative support goods and services for the Regional Office only, except services and supplies for ADP, and services and supplies for the Library which are funded from their respective programs.

   b. No costs shall be obligated against Interfunctional Funds for administrative support goods and services purchased or acquired locally for use or transfer to field offices and facilities.

   c. Interfunctional Program Control is assigned to the Logistics Division

   d. Interfunctional funds shall be used only for items charged to sub-object codes authorized in the Call for Estimates. (See Appendix 1, Interfunctional Sub-Object Codes, attached to this order.)

Distribution: RCE-4

Initiated By: ACE-50

6. RESPONSIBILITY.

a. The Chief, Logistics Division, is responsible for the application of agency and Regional policies pertaining to administration of the Interfunctional Program.

b. Each Division Chief and staff officer shall assure that any requests originated by his office for interfunctional items for support of the Regional Office are referred for approval to Logistics Division, * Operations Section, ACE-52A. *

c. Procurement personnel shall verify that prior approval by the authorized Logistics Division designee is shown on requests obligating Interfunctional Funds before taking procurement action to acquire such items.

JOHN R. WALLS
Executive Officer

APPENDIX 1. INTERFUNCTIONAL SUB-OBJECT CODES

	Goods or Services	Accounting Code
1.	Payments to Interagency Motor Pool (Regional Office vehicles only)	2132
2.	Transportation of Government Property - Administrative	2211
3.	Rental of General Purpose Motor Trucks - Regional Office use	2231
4.	Rental of teletype equipment (administrative use only)	2311
5.	Rental of Land and Buildings - Administrative	2312
* 6.	Data Transmission by Telephone Lines	2359 *
7.	Long Distance Tolls	2361
8.	Local Telephone and Switchboard Services	2362
9.	Telegraph Services	2363
10.	Utilities - Administratives	2370
11.	Automotive Maintenance, Repair and Operating Supplies	2511
12.	Repair and Maintenance of Common-use Office Equipment	2542
13.	Repairs, Alterations, and Maintenance of Administrative Buildings and Grounds	2544
14.	Janitorial Services	2593
15.	Automotive Maintenance, Repair, and Operation of General Purpose Motor Vehicles	2611
16.	Office Supplies	2632
17.	Office Furniture and Machines - Common-use (except automatic photocopy machines)	3111

Interfunctional Program Funds shall not be obligated to sub-object codes other than those shown on this page.