NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

N 8900.553

National Policy

Effective Date:
6/20/20

Cancellation Date:
6/20/21

SUBJ: TSpecs B001, Core Curriculums; B002, Specialty Curriculums; and B003, Other Approved Courses

1. Purpose of This Notice. This notice provides revised policy to Federal Aviation Administration (FAA) offices and inspectors with oversight of training centers conducting operations under Title 14 of the Code of Federal Regulations (14 CFR) part 142. This notice revises part 142 training specifications (TSpecs) B001, B002, and B003, and the associated continuation TSpecs.

> **Note:** The continuation TSpecs are used when information listed in a TSpec exceeds 40 pages of curricula listings. The continuation TSpecs are B111, B112, and B113 for B001; and B121, B122, B123, B124, B125, B126, B127, and B128 for B002. B124 through B128 are introduced with this notice. B003 does not have continuation TSpecs.

2. Audience. The primary audience for this notice is Flight Standards (FS) Safety Assurance offices' Training Center Program Managers (TCPM), Fleet Training Program Managers (FTPM), and other personnel with oversight responsibility for training centers issued TSpecs under part 142. The secondary audience includes all other FS offices.

3. Where You Can Find This Notice. You can find this notice on the MyFAA employee website at https://employees.faa.gov/tools_resources/orders_notices. Inspectors can access this notice through the Flight Standards Information Management System (FSIMS) at https://fsims.avs.faa.gov. Operators can find this notice on the FAA's website at https://fsims.faa.gov. This notice is available to the public at https://www.faa.gov/regulations_policies/orders_notices.

4. Explanation of Policy Changes.

a. Curriculum Approvals. TSpecs B001, B002, and B003 are issued to authorize core curriculums, specialty curriculums, and other approved courses (respectively) for use in a training center's program. The TSpec revisions announced in this notice, along with policy updates, eliminate the need for TCPMs to issue initial and final approvals. The TSpec tables include a column to record each curriculum revision number and approval date. Initial and final approvals are not necessary because part 142 regulations require the training center to make amendment(s) upon notification of deficient curricula. If an approved curriculum requires

amendment(s), TCPMs may use the authority of part 142, § 142.37(e) and (f) to require amendment or to suspend, revoke, or terminate a certificate.

b. Tracking Approvals and Revision Letters. Training centers and TCPMs will no longer need to track numerous initial approval dates in the appropriate TSpec authorization, improving administrative efficiency. In addition, the revisions eliminate the need for the TCPM to issue training program curriculum revision letters by allowing revisions and approvals to be recorded in the TSpecs. TSpecs B001, B002, and B003, and the associated continuation TSpecs for part 142, are revised as follows:

(1) Minor editorial changes for clarity. Subparagraph f in TSpec B001 (including B111, B112, and B113) and subparagraph d in TSpecs B002 (including B121, B122, B123, B124, B125, B126, B127, and B128) and B003 have been updated to harmonize with the change of information entered in Tables 1 and 2, as applicable, which are reflected in the column title changes (see subparagraph (2) below).

(2) In Tables 1 and 2, the "Approval Status" column has been replaced with the "Curriculum Revision Number" column, and the "Date" column has been replaced with the "Approval Date" column.

5. Guidance.

a. Sample TSpecs. This notice contains the following part 142 sample TSpecs:

- B001 template in Appendix A.
- B002 template in Appendix B.
- B003 template in Appendix C.

b. FAA Order 8900.1. The following sections of Order 8900.1 have been updated and provide additional information on curriculum approval:

- Volume 2, Chapter 10, Section 1, Certification of Part 142 Training Centers.
- Volume 3, Chapter 18, Section 4, Part B Operations Specifications—En Route Authorizations and Limitations.
- Volume 3, Chapter 54, Section 2, Part 142 Training Centers: Training, Qualification, and Designation of Training Center Instructors and Evaluators.
- Volume 3, Chapter 54, Section 6, Part 142 Training Centers: Evaluate Training Programs, Curricula, Flight Training Equipment, and Recordkeeping Requirements.

6. Action. This is a nonmandatory revision for TSpecs B001, B002, and B003, and the associated continuation TSpecs. However, TCPMs must use the revised templates when there is a need to reissue TSpec B001, B002, or B003, or any of the continuation TSpecs.

a. General. Although these revisions include a change to the information collected in two of the columns in each table, the "From Active" functionality available in the Web-based Operations Safety System (WebOPSS) will be retained so that the information in the tables can be transferred from the currently issued TSpecs to the revised TSpecs. Retaining this

functionality means that the “Curriculum Revision Number” column, and the “Approval Date” column, will contain incorrect information.

> IMPORTANT: The TCPM must validate all table content for accuracy in each revised TSpec being reissued and manually correct and enter the appropriate information in the “Curriculum Revision Number” column and the “Approval Date” column. The “Approval Date” format changed to mm/dd/yyyy with this revision. See subparagraph 6b(4) below.

b. Procedure for Information Transfer. The following procedure is recommended to transfer information from an issued TSpec to the revised TSpec being reissued:

(1) In WebOPSS, select the TSpec that needs reissuance from the “Available” tab and click the “Move To Workspace” button.

> **Note:** Only the revised version of these TSpecs will be displayed in the default view of the “Available” grid and will be available for editing and issuance.

(2) Locate the revised TSpec template in “Workspace” and click “Edit.”

(3) If the training center already has the specific TSpec issued, a “From Active” button will display at the bottom of the TSpec template web form. Click the “From Active” button to load the information from the issued TSpec.

(4) Review the transferred information for accuracy with emphasis on the columns titled “Curriculum Revision Number” and “Approval Date.” The “Curriculum Revision Number” column must be manually corrected, removing the “Initial, Expires On:” or “Final, Issued On:” information and entering the appropriate curriculum revision number. The “Approval Date” column must be carefully reviewed to ensure that it reflects the date the current curriculum revision was approved for use. With this revision of the TSpecs, the “Approval Date” entry now requires the inclusion of the day (mm/dd/yyyy). For previously approved curriculum revisions, if the day is unknown because it was not entered, then TCPMs may use the mm/yyyy format. For all curriculum approvals on or after the HQ Control Date of the TSpec revision, TCPMs must ensure that the approval date is entered in the mm/dd/yyyy format.

> **Note:** See Figure 1 below for additional information and instructions. The sample table is generic. The instructions apply to all applicable TSpecs.

Figure 1. Sample Table in TSpecs B001, B002, and B003, and Associated Continuation TSpecs

FAA Curriculum or Course Title [14 CFR Part 61/63 Reference]	Certificate Holder Curriculum Title	Aircraft M/M/S	Facility	Authorization	Curriculum Revision Number	Approval Date
No changes.	No changes.	No changes.	No changes.	No changes.	Remove "Initial, Expires On:" or "Final, Issued On:" information. Replace with current revision number. The revision number entry is free text and may be a number or combination of numbers and letters, depending on the training center revision tracking process.	Enter the date the curriculum was approved for use in [mm/dd/yyyy] format.

7. Disposition. We will incorporate the information in this notice into Order 8900.1 before this notice expires. Direct questions concerning the information in this notice to the Air Transportation Division, Air Carrier Training Systems and Voluntary Safety Programs Branch at 202-267-8166.

Robert C. Carty
Deputy Executive Director, Flight Standards Service

Appendix A. Sample TSpec B001, Core Curriculums: 14 CFR Part 142

a. The certificate holder is authorized to conduct the core curriculums listed in Table 1 for airplanes and Table 2 for rotorcraft, and to conduct associated training and/or testing required for pilot certification or added ratings in accordance with 14 CFR Part 61 Subparts A, B, E, F, G, and H; and airman certification, other than pilot, in accordance with 14 CFR Part 63.

b. The certificate holder must ensure and certify that each trainee entered into the authorized core curriculums listed in Tables 1 and 2 meets the eligibility and aeronautical experience requirements of the applicable regulation(s) in subparagraph a above, and all specific curriculum prerequisites prior to beginning any training or testing associated with the assigned curriculum. Such certification must be placed in the trainee's training records.

c. The certificate holder must determine and record in each trainee's training records a statement of any required certificate limitations required by the applicant's eligibility and aeronautical experience.

d. These curriculums are not applicable to any 14 CFR Part 121 or 135 air carrier-specific training programs, nor any 14 CFR Part 91K or 125 air operator-specific training programs, and the completion of such does not qualify training center personnel to train or test an air carrier/air operator's personnel.

e. Each curriculum authorized in Tables 1 and 2 must meet the requirements of 14 CFR Part 142, § 142.37(d)(2) and (3); be developed in accordance with the provisions of § 142.39; and must include and/or reference each item required by § 142.11(b)(6), (7), (8), and (9).

f. The authority to conduct an approved core curriculum will begin on the approval date specified for each curriculum listed in Tables 1 and 2, as applicable.

Table 1 – Core Curriculums—Airplane

FAA Curriculum Title [14 CFR Part 61/63 Reference]	Certificate Holder Curriculum Title	Aircraft M/M/S	Facility	Authorization	Curriculum Revision Number	Approval Date

Table 2 – Core Curriculums—Rotorcraft

FAA Curriculum Title [14 CFR Part 61/63 Reference]	Certificate Holder Curriculum Title	Aircraft M/M/S	Facility	Authorization	Curriculum Revision Number	Approval Date

Appendix B. Sample TSpec B002, Specialty Curriculums: 14 CFR Part 142

a. The certificate holder is authorized to conduct the specialty curriculums listed in Table 1 for airplanes and Table 2 for rotorcraft, and to conduct associated training and/or checking required for flightcrew member qualification in accordance with 14 CFR Part 61.

b. These curriculums are not applicable to any 14 CFR Part 121 or 135 air carrier-specific training programs, or 14 CFR Part 91K or 125 air operator-specific training programs, and the completion of such does not qualify training center personnel to train or check an air carrier/air operator's personnel.

c. Each curriculum authorized in Tables 1 and 2 must meet the requirements of 14 CFR Part 142, § 142.37(d)(2) and (3); be developed in accordance with the provisions of § 142.39; and must include and/or reference each item required by § 142.11(b)(6), (7), (8), and (9).

d. The authority to conduct an approved specialty curriculum will begin on the approval date specified for each curriculum listed in Tables 1 and 2, as applicable.

Table 1 – Specialty Curriculums—Airplane

FAA Curriculum Title [14 CFR Part 61 Reference]	Certificate Holder Curriculum Title	Aircraft M/M/S	Facility	Authorization	Curriculum Revision Number	Approval Date

Table 2 – Specialty Curriculums—Rotorcraft

FAA Curriculum Title [14 CFR Part 61 Reference]	Certificate Holder Curriculum Title	Aircraft M/M/S	Facility	Authorization	Curriculum Revision Number	Approval Date

Appendix C. Sample TSpec B003, Other Approved Courses: 14 CFR Part 142

a. The certificate holder is authorized to conduct the courses listed in Table 1 and to conduct the associated training and/or checking required to achieve a level of competency equal to, or greater than, that required by the appropriate part of 14 CFR Chapter I for pilots, crewmembers other than pilots, and personnel other than crewmembers.

b. These courses are not applicable to any 14 CFR Part 121 or 135 air carrier-specific training programs, or 14 CFR Part 91K or 125 air operator-specific training programs, and the completion of such does not qualify training center personnel to train or check an air carrier/air operator's personnel.

c. Each course authorized in Table 1 must be developed in accordance with the provisions of 14 CFR Part 142, § 142.81(c).

d. The authority to conduct an approved course will begin on the approval date specified for each course listed in Table 1.

Table 1 – Other Approved Courses

FAA Course Title [Reference]	Certificate Holder Curriculum Title/Remarks	Aircraft M/M/S	Facility	Authorization	Curriculum Revision Number	Approval Date