TELEGRAPHIC MESSAGE

NAME OF AGENCY **Federal Aviation Administration System Operations Litigation AJR-8 Washington, D.C.**	PRECEDENCE ACTION: Routine INFO:	SECURITY CLASSIFICATION **Unclassified**
ACCOUNTING CLASSIFICATION	DATE PREPARED **4/5/07**	FILE
FOR INFORMATION	**CALL**	
NAME **Jeffery A. Myers, Manager, System Operations Litigation**	PHONE NUMBER **(202) 267-8025**	TYPE OF MESSAGE _ SINGLE _ BOOK _ MULTI ADDRESS
THIS SPACE FOR USE OF COMMUNICATION UNIT		

MESSAGE TO BE TRANSMITTED *(Use double spacing and all capital letters)*

To: **CLEARANCE: ROUTINE**

KRWA NOUS2 060400Z APR07

GENOT RWA 7/08 SVC B

GG ALRGNS 1/500 AMC/1 ACT/1 ALATFO/1

NOTICE N1350.50 SUBJECT/CHANGE IN ORDER 1350.15C, RECORDS ORGANIZATION, TRANSFER, AND DESTRUCTION STANDARDS.

EFFECTIVE IMMEDIATELY

CANCEL 03/01/08

CHANGE PARAGRAPH 7230, FACILITY OPERATIONS, TO READ AS FOLLOWS: SUBPARAGRAPHS 7230.1. THROUGH 7230.2.C.(2), NO CHANGE.

CHANGE SUBPARAGRAPH 7230.2.D. TO READ: 7230.2.D. TITLE AND DESCRIPTION OF RECORDS – VOICE RECORDERS.

DISPOSITION – WITHDRAWN. AUTHORITY – NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(1). TITLE AND DESCRIPTION OF

RECORDS – DIGITAL VOICE RECORDINGS. DISPOSITION – DESTROY WHEN 45 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(2). TITLE AND DESCRIPTION OF RECORDS – ANALOG VOICE RECORDINGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(3). TITLE AND DESCRIPTION OF RECORDS – EN ROUTE FACILITIES UTILIZING SYSTEM ANALYSIS RECORDING TAPES AS THEIR RADAR RETENTION MEDIA (REGARDLESS OF THE TYPE OF VOICE RECORDER SYSTEM BEING USED). DISPOSITION - DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(4). TITLE AND DESCRIPTION OF RECORDS – DAVID J. HURLEY AIR TRAFFIC CONTROL SYSTEM COMMAND CENTER'S VOICE RECORDINGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(5). TITLE AND DESCRIPTION OF RECORDS – DATA PERTAINING TO INCIDENTS AND ACCIDENTS. DISPOSITION - DESTROY AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, AND FAA ORDER

8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2E. TO READ: 7230.2E. TITLE AND DESCRIPTION OF RECORDS – FLIGHT PLANS. DISPOSITION - DESTROY WHEN 15 DAYS OLD, EXCEPT WHEN FILED AS PART OF INCIDENT RECORDS OR OTHER CASE RECORDS. AUTHORITY – II-NNA-1306 ITEM 21 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.F. TO READ: 7230.2.F. TITLE AND DESCRIPTION OF RECORDS – PRE-FLIGHT BRIEFING LOGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY – APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.G. TO READ: 7230.2.G. TITLE AND DESCRIPTION OF RECORDS – AIRCRAFT FLIGHT CONTACT RECORDS SUCH AS FAA FORM 7230-21 OR EQUIVALENT. DISPOSITION - DESTROY WHEN 15 DAYS OLD, EXCEPT WHEN FILED AS PART OF INCIDENT RECORDS OR OTHER CASE RECORDS. AUTHORITY – NN-165-133 ITEM 2 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.H. TO READ: 7230.2.H. TITLE AND DESCRIPTION OF RECORDS – AIR TRAFFIC CONTROL COMPUTER PRINTOUTS (INCLUDING FLIGHT PROGRESS STRIPS). DISPOSITION – WITHDRAWN. AUTHORITY – NN-165-133 ITEM 2

APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2H(1). TITLE AND DESCRIPTION OF RECORDS – GENERAL PRINTOUTS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 2 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2H(2). TITLE AND DESCRIPTION OF RECORDS – WHEN PART OF AN AMIS UNKNOWN INTERCEPT REPORT. DISPOSITION – DESTROY WHEN 90 DAYS OLD OR WHEN REQUIRING SPECIAL HANDLING AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, AND FAA ORDER 8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING. AUTHORITY - NN-165-133 ITEM 2 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2H(3). TITLE AND DESCRIPTION OF RECORDS – PRINTOUTS REQUIRING SPECIAL HANDLING. DISPOSITION – DESTROY AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, AND FAA ORDER 8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING. AUTHORITY - NN-165-133 ITEM 2 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.I. TO READ: 7230.2.I. TITLE AND DESCRIPTION OF RECORDS – NAS COMPUTER MAGNETIC

TAPES. DISPOSITION – WITHDRAWN. AUTHORITY - APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2I(1). TITLE AND DESCRIPTION OF RECORDS – DATA EXTRACTION RECORDINGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2I(2). TITLE AND DESCRIPTION OF RECORDS – EN ROUTE FACILITIES UTILIZING SYSTEM ANALYSIS RECORDING TAPES AS THEIR RADAR RETENTION MEDIA. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY – APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2I(3). TITLE AND DESCRIPTION OF RECORDS – DATA PERTAINING TO INCIDENTS AND ACCIDENTS. DISPOSITION – DESTROY AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, FAA ORDER 8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING AND FAA ORDER 7210.56, AIR TRAFFIC QUALITY ASSURANCE. AUTHORITY - APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.J. TO READ: 7230.2.J. TITLE AND DESCRIPTION OF RECORDS – WITHDRAWN. DISPOSITION – WITHDRAWN. AUTHORITY - WITHDRAWN.

NO CHANGE TO REST OF PARAGRAPH.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT JEFFERY A. MYERS, MANAGER, SYSTEM OPERATIONS LITIGATION, AT (202) 267-8025.

Robin Holmes for

JEFFERY A. MYERS