NOTICE

U.S. Department of Transportation
Federal Aviation Administration

N 1100.236

5/15/95

Cancellation
Date: 5/15/96

SUBJ: FAA REORGANIZATION - 1995

1. PURPOSE. This notice announces the reorganization of FAA.

2. DISTRIBUTION. This notice is distributed to the division level in Washington, regions, and centers and a limited distribution to all field offices and facilities.

3. BACKGROUND. On November 30, 1994, the Administrator announced a change in FAA's organizational structure. The new organization reflects the agency's major program areas which will be headed by associate administrators, support areas which will be headed by assistant administrators, and a new office of system safety.

4. EFFECTIVE DATE. This notice became effective April 2, 1995.

5. EXPLANATION. This notice outlines interim organizational changes and functional responsibilities for the Washington headquarters. A revision to Order 1100.2C, Organization - FAA Headquarters, will be prepared including documentation for approval by the Secretary of Transportation. Appendix 1, FAA Organization Chart, contains the new organizational structure.

a. The organizational complexes of the Executive Director for Acquisition and Safety Oversight, Executive Director for System Development, Executive Director for System Operations, and the Associate Administrator for Contracting and Quality Assurance are abolished. The Office of Acquisition Policy and Oversight is abolished.

b. The System Safety Office is established. The office, headed by the Assistant Administrator for System Safety, will identify and analyze key aviation safety data and issues and develop recommendations to improve aviation safety.

c. The functions of the Office of Civil Rights are modified to document the diversity responsibilities.

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d. The organizations under the executive direction of the Assistant Administrator for Policy, Planning, and International Aviation are modified as follows:

(1) The Asia-Pacific Office and the Latin America-Caribbean Office are established and placed under the executive direction of the assistant administrator.

(2) The Office of Aviation Policy, Plans, and Management Analysis is retitled as the Office of Aviation Policy and Plans with the transfer of the management analysis and staffing standards functions to the Office of Business Information and Consultation.

(3) The Office of Environment and Energy assumes responsibility for employee occupational safety and health policy and oversight functions previously assigned to other offices.

e. The regional and center public affairs functions now report to the Office of Public Affairs instead of reporting to the Regional Administrator or Center Director. The Assistant Administrator for Public Affairs exercises executive direction of the regional and center public affairs functions.

f. The Assistant Administrator for Budget and Accounting, and the Assistant Administrator for Human Resource Management, and the offices under the direction of these assistant administrators are abolished. The functions of these organizations are assigned to the Associate Administrator for Administration.

g. The Associate Administrator for Administration is established. The associate administrator exercises executive direction over the Office of Financial Services, the Office of Business Information and Consultation, the Office of Human Resource Management, the Headquarters Facilities Management Staff, the Washington Flight Program Staff, and the Aircraft Program Policy and Plans Staff. The regional administrators and the Director, Aeronautical Center, report to the associate administrator.

(1) The Headquarters Facilities Management Staff in the Office of the Associate Administrator for Airway Facilities is transferred to the Office of the Associate Administrator for Administration.

(2) The Washington Flight Program Staff, which operates and maintains aircraft at Washington National Airport, Hangar 6, is transferred from the Associate Administrator for Aviation Standards to the Associate Administrator for Administration.

(3) The Aircraft Program Policy and Plans Staff is established with the transfer of the aircraft oversight and the aircraft program functions from the Office of Aviation System Standards to the Associate Administrator for Administration. The staff ensures that FAA aircraft are operated and maintained in accordance with FAA policy and other established Federal guidelines. The staff manages the activities associated with the planning, programming, and evaluating the FAA aircraft program.

(4) The Office of Financial Services is established. The office manages the accounting, budget, and financial management programs.

(5) The Office of Business Information and Consultation is established. The office manages the committee management, organizational analysis, management studies, management productivity and improvement, paperwork management, and staffing standards programs and oversees the business planning and streamlining efforts. The office assumes responsibilities previously performed by the Office of Aviation Policy, Plans, and Management Analysis, the Office of Information Technology, and the Office of the Assistant Administrator for Budget and Accounting.

(6) The Office of Human Resource Management is established. The office manages the personnel, technical and management training, human resource development, and labor and employee relations programs.

h. The Associate Administrator for Airports (formerly the Assistant Administrator for Airports) exercises executive direction over the Office of Airport Planning and Programming and the Office of Airport Safety and Standards. The Airports System Capacity Planning Office (also known as the System Capacity Office) was retitled as the Office of System Capacity and Requirements and the office reported to the Executive Director for System Operations instead of reporting to the Associate Administrator for Airports. This office now reports to the Associate Administrator for Air Traffic Services.

i. The Associate Administrator for Civil Aviation Security (formerly the Assistant Administrator for Civil Aviation Security) exercises executive direction over the Office of Civil Aviation Security Intelligence, Office of Civil Aviation Security Operations, and the Office of Civil Aviation Security Policy and Planning.

j. The Associate Administrator for Aviation Standards and the Office of Aviation System Standards are abolished. The functions of the Office of Aviation System Standards are assigned to other offices.

k. The Associate Administrator for Regulation and Certification:

(1) Assumes executive direction over the Office of Accident Investigation and the Office of Aviation Medicine. These offices previously reported to the Associate Administrator for Aviation Standards.

(2) Continues to exercise executive direction over the Aircraft Certification Service, the Flight Standards Service, and the Office of Rulemaking. The functions of the Flight Standards Service are expanded to include responsibility for the civil aviation registry. This function was previously performed by the Office of Aviation System Standards.

l. The Associate Administrator for Air Traffic, and the Associate Administrator for Airway Facilities, and the offices under direction of these associate administrators are abolished.

m. The Associate Administrator for Air Traffic Services is established. The associate administrator exercises executive direction over the Air Traffic Service, the Airway Facilities Service (including the flight inspection and procedures development), Office of System Capacity and Requirements, and the Office of Independent Operational Test and Evaluation.

n. The Associate Administrator for NAS Development, the Associate Administrator for System Engineering and Development, the Associate Administrator for Aviation Safety, and the offices under direction of these associate administrators are abolished.

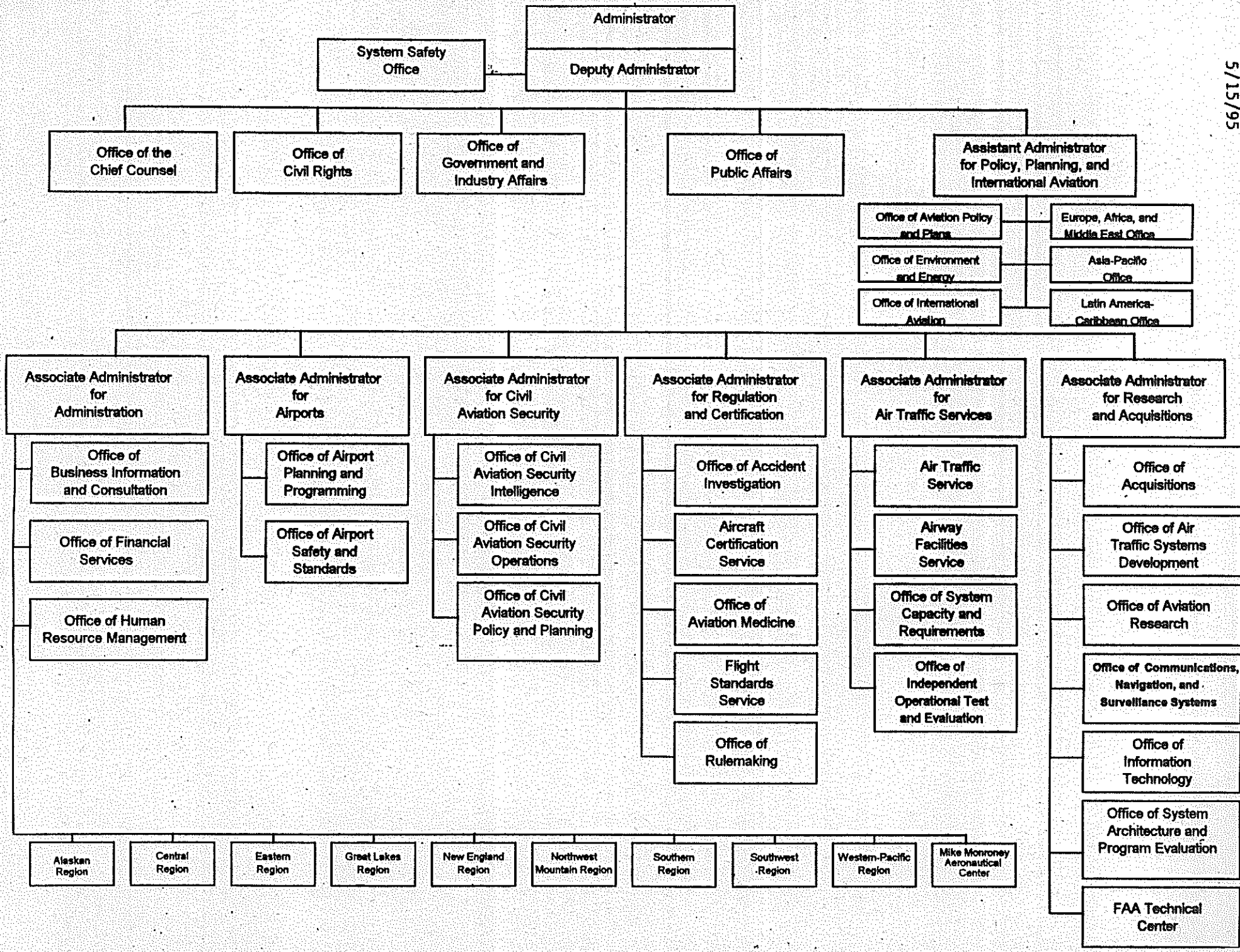
o. The Associate Administrator for Research and Acquisitions is established. The associate administrator exercises executive direction over the Office of Acquisitions, the Office of Air Traffic Systems Development, the Office of Aviation Research, the Office of Communications, Navigation, and Surveillance Systems, the Office of Information Technology, the Office of System Architecture and Program Evaluation, and the FAA Technical Center.

p. The Office of Aviation Safety is abolished.

6. IMPLEMENTATION. A revision to Order 1100.2C will be prepared and coordinated to document this organizational change and assignment of responsibilities.

David R. Hinson
Administrator

Federal Aviation Administration



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Appendix 1

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