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CIVIL AERONAUTICS MANUAL 52

Department of Commerce — Civil Aeronautics Administration

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Supplement No. 3 — November 1, 1955

SUBJECT: Listing of Supervisory Personnel

Currently, CAM 52 requires a listing on Form ACA-394 of the names of officials responsible for management, the chief inspector, inspectors, and technical supervisors. In addition to this, a roster and employment summaries of all supervisory and inspection personnel are required. The purpose of this supplement is to require the listing on Form ACA-394 of only the name of the individual responsible for the management of the repair station and the name of the individual responsible for the release of items from the repair station, plus employment summaries. Further, this supplement eliminates the necessity of an applicant's submitting a roster and employment summary of all supervisory and inspection personnel. As a result of these changes, a repair station need not amend the original application for repair station certificate whenever changes occur in station personnel. These changes become effective November 1, 1955.

Civil Aeronautics Manual 52, dated June 1952 is amended as follows:

1. Section 52.5-1 is revised by changing paragraph (b)(1)(i) and (ii); and paragraph (c)(2) to read as follows; and by deleting subparagraph (4) of paragraph (c).

§52.5-1 Procedure for applying for a repair station certificate (CAA rules which apply §52.5). * * *

(b) Application file. (1) * * *

(i) An executed application for a Certificated Repair Station, Form ACA-394. Item 8a of this form shall include only the name of the individual responsible for the overall management of the repair station. Item 8b of this form shall include only the name(s) of the individual(s) responsible for the release of items from the repair station.

(ii) Employment summaries, providing the information in numerical sequence as required by §52.24-1, for the Chief Inspection or other individual(s) having technical responsibility for final release of items from the repair station. If the management official retains the privilege of final airworthiness determination, an employment summary shall be included for such official.

(c) Modifications or amendment to certificate. * * *
(2) Changes in personnel involving officials responsible for overall management and individuals responsible for release of items from the repair station.

2. Section 52.24-1 is revised by deleting the last sentence of paragraph (b) and adding a new paragraph (c) to read as follows:

§52.24-1 Records of supervisory and inspection personnel (CAA rules which apply to §§52.5 and 52.24). * * *
(c) Maintenance of records. The roster and employment summaries required by paragraph (a) of this section and any changes made in accordance with paragraph (b) of this section, shall be submitted to the local Aviation Safety Agent for personnel evaluation and shall thereafter be retained in the repair station administrative office. The current roster and employment summaries shall be made available for inspection by any authorized representative of the Administrator or Board on request.

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